

Change Automatic Withdrawal Form

To whom it may concern:

I have recently changed banks and, therefore, need to update my debit information.

Please begin directly debiting my payment from my new Bank of Virginia account:

Company Name (ie: Dominion Power, Comcast Cable, etc.)

Company Address City State ZIP

Company Phone # Company Fax #

Account Holder's Name Account Number

Account Holder's Address City State ZIP

Primary Phone # Alternate Phone #

To whom it may concern:

You are currently withdrawing \$ _____ for my _____
amount what payment is for

from _____
Financial Institution Name

Financial Institution Routing # Account #

As of _____, please start making this automatic withdrawal from my new account at:
Date

Bank of Virginia, _____

Routing #: 051409223

Account #: _____

If you have any questions about this request, please contact me at _____.

Signature

Date

Reminder: Send to vendor, not to Bank of Virginia.